



## Job Description

### Retail Sales Assistant

Ref: 301- 15

#### Overview

The Dash Group, based in Redruth, provides a diverse range of services to businesses and consumers. Dash Logistic Services offers distribution, fulfilment, vehicle hire and self-storage throughout the South West and beyond, Dash Convenience Stores serve local communities in Cornwall and DWN supplies maps and other fast moving goods to retailers and consumers across the UK.

We are looking to recruit a Sales Assistant to play a key role in a busy environment providing a prompt and professional service to customers. This role will report to the Shift Supervisor.

#### Main Duties & Responsibilities

- Working with colleagues to ensure the smooth day to day running of the shop
- Offering a high standard of customer service at all times
- Serving customers on the till
- Assisting customers with their purchases
- Maintaining a strong level knowledge of products, promotions and offers
- Adherence to legal requirements regarding licensing/temperature and date controls, age related sales, health & safety regulations.
- Merchandising of stock – stock rotation/ shelf filling, price checks.
- General housekeeping – keeping work areas clean and tidy, cleaning rota, dealing with spillages.
- Preparation of food to go.

Any other duties within the reasonable remit of a Retail Sales Assistant as requested by management.

#### Personal Specification

##### Essential

- Great customer service skills
- A proactive can-do attitude
- Good attention to detail

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*Email* [contact@thedashgroup.co.uk](mailto:contact@thedashgroup.co.uk) *Telephone* 01209 313130 *Website* [www.thedashgroup.co.uk](http://www.thedashgroup.co.uk)



## Further Information

Reporting to:	Shift Supervisor
Based:	Truro Convenience Store
Hours of Work:	16 Hours per week covering Saturday and Sunday Plus additional hours/flexibility for holiday/sickness cover as required.
Salary:	Meets National Minimum Wage
Holiday Entitlement:	5.6 weeks per year including Bank Holidays (up to maximum of 28 days)
Start Date:	Immediate

## Applications

In writing only, with a covering letter including salary details and CV to [jobs@thedashgroup.co.uk](mailto:jobs@thedashgroup.co.uk). Please quote the reference number on your application.

**Please note that we cannot accept applications without a covering letter.**

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